

**MINOR SUBDIVISION REVIEW
APPLICATION COMPLETENESS CHECKLIST
(SUBDIVISION ORDINANCE, APPENDIX A)**

- _W_ 15 copies of plans, 40 scale
- _Y_ 1a. Name of subdivision
Y 1b. Name and address of record owner
Y 1c. Names of adjoining property owners
- _P_ 2. Date of submission, north point, graphic map scale
- _Y_ 3a. Location, widths and names of existing or proposed streets in subdivision and adjoining properties.
Y 3b. Location, widths and names of existing or proposed easements in subdivision and adjoining properties.
Y 3c. Location, widths and names of existing or proposed building lines in subdivision and adjoining properties.
- _Y_ 4. Boundaries of zoning districts, parks and public spaces.
- _Y_ 5. Location map
- _Y_ 6a. Field survey with bearings and distances certified by licensed land surveyor
Y 6b. Corner markers, dimensions and area of each proposed lot
- _Y_ 7. Data to determine location, bearing and length of each lot line
- _Y_ 8. Survey accuracy to 1 foot in 5,000 feet
- _Y_ 9. Contour lines at 2 foot intervals based on USGS datum
- _Y_ 10a. Soils report
Y 10b. High-intensity soils survey, if required by Planning Board
Y 10c. Lot by lot soils suitability determination for septic sewage disposal
- _Y_ 11a. Location, design and specifications of all on-site sewage disposal
P 11b. Submission of HHE-200 form for each private sewage disposal system
Y 11c. Location, design and specifications of all water supplies
- _Y_ 12. Surface drainage/stormwater management plan w/ profiles, cross-sections
- _Y_ 13. Statement of Technical and Financial Capability
- _Y_ 14. Electrical facilities
- _Y_ 15. All covenants and deed restrictions proposed
- N/A_ 16. Any other information required by the Planning Board
- _Y_ 17. Written evidence of all open space dedications or easements
- _Y_ 18. Written acceptance from Town Manager and Town Attorney of 17, above

